

## Minutes    March 24, 2017 9am-4pm, Doubletree Hotel, American Canyon Provost Council Retreat

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|------------------|---|
| <b>ATTENDEES</b> | Marc McGee, Michele Van Hoeck, Jim Burns, Sam Pecota, Steve Browne, Gary Moser, Peg Solveson, Tamra Donnelly, Mike Holden, Cynthia Trevisan, Tom Nordenholz, Graham Benton, Sue Opp, Priscilla Muha |
| <b>ABSENT</b>    | Mike Kazek, Ryan Dudley   |
| <b>GUESTS</b>    | Jessica McGinley  |

| AGENDA ITEM                              |  |
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| <b>1. Leadership Styles Under Stress</b> |  |
| <b>DISCUSSION</b>                        | <p>Crucial Conversations: stakes are high, strong emotions, opposing opinions</p> <p>Examples of crucial conversations and how they went wrong or right</p> <p>Handout: Crucial Conversations Model</p> <p>Self-Assessment Handout: Your Style Under Stress</p> <p>Video clips: examples of crucial conversations</p> <p>It's not about winning or losing (a fool's choice) - search for the "and"</p> <p>Mutual respect is key when having a crucial conversation</p> <p>Ask for and respect other points of view – people want to be heard</p> |
| <b>CONCLUSIONS</b>                       |  |
| <b>2. Lunch Buffet Noon 12:55pm</b>      |  |
| <b>DISCUSSION</b>                        |  |
| <b>CONCLUSIONS</b>                       |  |
| <b>3. 2017-18 Annual Plan</b>            |  |
| <b>DISCUSSION</b>                        |  |