

Minutes – August 8, 2022 9:00-10:30am, Topp Room Provost Council

MEMBERS	Lori Schroeder, Graham Benton, Dinesh Pinisetty, Steve Browne, Michele Van Hoeck, Natalie Herring, Julia Odom, Priscilla Muha, Katie Hansen, Mike Kazek, Veronica Boe, Rhonda Foster, Christopher Brown, Jase Teoh
GUESTS	
ABSENT	Dinesh Pinisetty, Natalie Herring, Julia Odom, Katie Hansen

1. Approve Minutes from July 25 2022

Approved

2. Updates from the Provost (Schroeder)

- x 25 Live- Reminded to place events in 25 Live they appear in the Calendar of Events portion.
- x Executive Assistant search has started. Preliminary zoom interviews followed by campus interviews. Hope to have someone in place by September.
- x Website Update - Please review and update your department/school/program website. Check that all hyperlinks work.
- x CLC meetings restarting soon. CLC retreat postponed until fall due to the Cabinet Retreat being postponed.

3. Academic Technology Goals (Teoh)

- x Introduction to the Provost Council highlighted goals.
- x Transition from Brightspace to Canvas. Will collaborate with Academic Senate on a transition timeline.
- x Would like to establish a process for changes in Brightspace and review naming conventions.
- x Simulation- New but excited to learn about it. Review how it ties into the strategic plan.

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5. Policy Formation and Revision List for 22/23 (Schroeder/Benton)

- x Address policy needs and how to prioritize the revision list
- x Benton to recirculate memo on the process and request for policies that should be worked on

6. Emergent Topics

- x Q: Any Changes to Covid Protocols? Refer to campus Covid 19 webpage but will check if any changes have occurred.

Upcoming Events/Activities

- x Orientation Training, August 18
- x Move-in for First Year and Transfer Cadets, August 21
- x Orientation, August 22-27
- x Academic Year Begins, August 22

	<ul style="list-style-type: none"> x Sailing Home Opener, September 10 x Men's Soccer Home Opener, September 13 x Benefits Fair, September 21 x Cal Maritime Athletics Gold Medal Celebration, September 21 x Women's Soccer Home Opener, September 27 x Academic Awards, September 29 x Keelhauler Week, October 3 x MSSSI Sealift Symposium 2022, October 4 <i>tentative</i> x Clean Air Day, October 5 x Family Weekend, October 8 x Day on the Bay, October 9 <i>tentative</i> x Career Expo/Alumni Reception, October 11 x Alumni/Reunion Weekend, October 14-15 x Golf Home Opener, October 15 x 3rd Annual Gloucester Cove Fire Anniversary Bridge Walk, October 27 x Etiquette Training Dinner, Fall TBD x O'Donnell Scholarship Dinner, Fall TBD x Sailing Home Opener, October 15 x USCG Audit, November 14 x PNW Dinner, December 10 x , } o] Ç W Ç š Ç U u Ç ö x Finals Feast, December 14 x Final Exams, December 19 x Fall Trustee Visit, TBD x d ^ ' Ç Ç } I U ^ μ u u Ç î î î
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Action Item	Responsible Person(s)	Comments/Status
Recirculate AA Policy Procedure memo	G. Benton	Sent via email 8/8/22