



Corps of Cadets Leadership Position Descriptions

All position lengths of employment are annual unless otherwise stated.

Corps Commander

Compensation: \$3,000

- ‡ Lives in campus housing
- ‡ Serve as primary link to the Compass
- ‡ Organize and lead the Corps of Cadets in all matters pertaining to the execution of the daily routine
- ‡ Lead Formation
- ‡ Directs communications to and from the Corps of Cadets
- ‡ Represent the Corps at all meetings and Campus events
- ‡ Conduct weekly meetings with key Corps Staff members
- ‡ Serve as ~~ex~~officio on the ASCMA board
- ‡ Meet regularly with a member from the Office of Leadership
- ‡ Attend and participate in New Cadet Orientation, Preview Day, Cal Maritime Day, Orientation Leadership Program, Leadership Retreats, etc.
- ‡ \$ W W H Q G & D P S X V / H D G H U & R X Q F L O 3 U H V L G H Q W ¶ V & D E L Q H
- ‡ Attend the Campus Leadership Council meetings
- ‡ Attend monthly meetings with the University President
- ‡ Serve on no more than 2 committees including the Campus Leadership Council
- ‡ More than 8 hours of work anticipated per week

Corps Executive Officer

Compensation:\$2,400

- ‡ Lives in campus housing
- ‡ As required, be prepared to execute all duties of the Corps Commander
- ‡ Monitor and assess the appropriate use of liberty by Company and Divisional Officers
- ‡ Oversee the general administration of watch program, to include: 1) Creating divisional watch rotations for each semester, 2) Ensuring company watches are accurately planned and updated in accordance with the divisional watch rotation and handbook requirements, and 3) Overseeing the D G P L Q L V W U D W L R Q Z L W K W K H & D G H W 6 K L S ¶ V V W D I I & D G H V tracking/evaluations for completion within the allotted time frame.
- ‡ Schedule Corps Staff Meetings
- ‡ Chair of Cal Maritime Cadet Awards/Traditions Board measures board is filled with

Attend and participate in New Cadet Orientation, Preview Day, Cal Maritime Day, Orientation Leadership Program, Leadership Retreats, Trustee Visits, etc.

- ‡ More than 8 hours of work anticipated per week
- ‡ Serve on no more than 2 campus committees

Corps Operations Officer

Compensation:\$2,200



- ‡ Lives in campus housing
- ‡ Ensures proper instruction on wear of uniforms and grooming standards
- ‡ Monitor and assess attendance and inspections during morning formation and other-Corps events. This includes ensuring that all attendance/muster sheets are recorded, and absences are documented in Maxient
- ‡ Serve as a liaison to Judicial Officer in coordinating Cadet Masts and Conduct Review Boards.
- ‡ Manage the Corps Extra Duty Program
- ‡ Create and manage Corps divisional point system
- ‡ Create opportunities of cadets to bond through activity development with Cadet Leadership Team, Associated Students, Diversity, and Inclusion Council, etc.
- ‡ Attend and participate in New Cadet Orientation, Preview Day, Cal Maritime Day, Orientation Leadership Program, Leadership Retreats, etc.
- ‡ Strong relationship with divisional leadership
- ‡ Creates and distributes Plan of the Week and Plan of the Month
- ‡ More than 8 hours of work anticipated per week
- ‡ Serve on no more than 2 campus committees

Company Commander

Compensation:\$2,200

- ‡ Lives in campus housing
- ‡ Serve as primary link to the Corps Commander & Executive Corps Staff
- ‡ Lead the Company at all Corps formations, inspections, and other-Corps events
- ‡ Oversee staff and leadership development for Company and Divisional Staff
- ‡ Submit Company nomination for Cadet of the Month/Quarter
- ‡ Schedule Company Staff meetings
- ‡ Attend all Corps Staff meetings
- ‡ Ensure the accuracy and timeliness of divisional training
- ‡ Meet regularly with Company Commandant
- ‡ As needed, serve as a member of the Conduct Review Board
- ‡ Attend and participate in New Cadet Orientation, Preview Day, Cal Maritime Day, Orientation Leadership Program, Leadership Retreats, etc.

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- ‡ Responsible for cadet engineering department on TSGB
- ‡ Assumes responsibility of Company CO
- ‡ Assist the Chief Engineer as necessary
- ‡ Assist in the leading of Formation underway
- ‡ Coordinates Divisions and Daywork
- ‡ Assists in coordinating and conducting room inspections while underway
- ‡ Participates in Cruise Leader Training
- ‡ Respond to emergencies in the plant
- ‡ Supervise changeover for night engineers (in port)
- ‡



‡ Length of employment is Annual