

Academy-Wide Faculty Development Funds

Academy-Wide Faculty Development Funds are intended to support faculty in the dissemination of research that might not otherwise be able to be funded via departmental funds.

Procedure:

3. Faculty member submits an “Application for Academy-Wide Faculty Development Funds” to the Academic Support Coordinator, who will forward to the Dean of Library & Learning Services.
4. The Faculty Development Committee reviews the application and informs Dean of Library & Learning Services of their decision.
5. The Academic Support Coordinator will assist faculty in making purchases using Academy-Wide Faculty Development Funds.

Scholarly Activity Fund

Rooted in the belief that dual pursuits of strong teaching and active scholarship nurture and strengthen each other, Cal Maritime is invested in the “teacher-scholar” model. To continue and to advance that model, Cal Maritime offers a number of funding sources to support faculty scholarly activity, including the Scholarly Activity Fund (initiated in 2021). This fund derives primarily from the revenue generated through research grants and contracts secured by Cal Maritime. In 2021, each school was given an initial \$100,000 to support faculty scholarship and research. The level of funding maintained in the Scholarly Activity Fund will depend in large part on how much F&A is generated by faculty research grants and contracts.

The Scholarly Activity Fund is broadly intended to support a wide range of faculty scholarly and research interests. However, awards from this fund are expected to align with one or more of the following top priorities:

- Projects led by probationary, tenure-track faculty—especially those without access to start-up funds;
- Projects with the potential for generating revenue (via grants or contracts) to replenish each School’s Scholarly Activity Fund;
- Projects that involve multi-faculty collaboration across departments or schools;
- Projects that involve undergraduate research.

Projects that align with more than one of these priorities will be given the highest consideration.

Scholarly Activity Fund investments in faculty research and scholarly activity will (generally speaking) be approved at the level of the deans. Faculty within schools should apply for these

funds directly to the dean after securing the endorsement of their department chair. Faculty not housed within one of the three schools may appeal directly to the Provost for Scholarly Activity Funds.

Individual deans may determine certain limitations and/or parameters appropriate to their schools, e.g., a limit on total awards given per year or a maximum amount for any single award. Each school dean will send the Provost an annual report delineating the awards of Scholarly Activity Funds within his/her school. The Provost will in turn share these reports with the entire faculty.

All expenses from funded projects must be fully documented with specific reference to the research or scholarly activity being conducted and must follow all related university policies and procedures.

Research, Scholarly and Creative Activity Award (RSCA)

These funds, provided by the Office of the Chancellor and Cal Maritime, are distributed to each CSU campus based on FTEF and are to be used for research, scholarship, and creative activity in support of the undergraduate and graduate instructional mission of the CSU.

Criteria: Faculty may apply for RSCA Awards of up to \$5,000 to fund mini-grants to support research, scholarly, or creative activities. Funds could be used to pay for student assistants, administrative assistance, equipment, software, reference material, conference fees, or related expenses.

Procedures:

1. Faculty member submits an application for RSCA funds by October 21, 2022.
2. The Faculty Development Committee reviews the applications and makes a recommendation to the Provost. The Provost, in consultation with the President, makes final decisions on RSCA Fund applications.
3. The Academic Support Coordinator will assist faculty in accessing awarded RSCA funds.
4. At the completion of the project or at the end of the academic year, whichever comes first, the faculty will submit a brief, written report to the Library Dean. The report must detail:
 - a. A description of the project.
 - b. An accounting of how research funds were used.
 - c. A description of the impact of the project.
 - d. A description of the amount and nature of undergraduate student involvement
5. The Academic Support Coordinator will maintain appropriate records regarding the use of the RSCA Fund and report to the Office of the Chancellor as required.

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The President's Mission Achievement Grant provides funding for faculty who seek to engage in activities that advance Cal Maritime's strategic plan and support the Academy's mission. Qualifying proposals may receive up to \$5,000 and are applied for and awarded annually during the Spring semester, for projects to commence and conclude in the following academic year.

Funding Criteria: Any proposal that addresses one or more of the campus strategic goals and objectives will be considered; however, priority will be given to those that directly support the goals and objectives of the Academic Strategic Plan.

The Class of 1965 Memorial Endowment

Funds are available for faculty who have an activity that aligns with the endowment purpose:

Each new faculty member's start-up funds (as negotiated and approved) will also be augmented by up to \$5000 (total, not annually) to support conference travel during the first three years. For this reason, probationary faculty seeking to travel to conferences should first draw on start-up funds. Additional funding for conference travel may be available from funds overseen by department chairs and deans. (See Faculty Development website)

Expenses typically covered by start-up funds for newly hired faculty include:

- Conference travel (as noted above).

- Specialized accessories and software for work directly related to the requester's scholarly agenda.

- Books, journals, electronic resources, special laboratory and office supplies.

- Student research assistants.

- Designated research travel associated with start-up or transition. This would include travel to special collections, consultations with collaborators, professional development opportunities, etc.

- Scientific equipment and materials/supplies not already available for the faculty member's use.

Contact Information

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