

**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, December 5, 2017, 4:30 PM**  
**Topp Room**

Present: Ryan Dudley Wade, Amber Janssen, Jeff Ward, Tom Oppenheim, Amy Parsons, Bets McNie, Frank Yip, Scott Green, Graham Benton (Non-voting), Shari Smiljanic-Villa (Non-voting), Julia Odom (Non-voting) and Pat Harper (Non-voting)  
Absent: Tony Lewis, Kevin McKee, Sam Pecota (Non-voting) and Mike Tressel (Non-voting)  
Guests: Steve Browne, Brent Pohlmann and Abigail Higgins

- \* The meeting was called to order at 4:33 PM.
- \* Ryan called for approval of the agenda for December 5, 2017. Bets motioned for approval; Amber seconded the motion. The agenda was unanimously approved, 7-Yes/0-No.
- \* Ryan called for approval of the minutes of October 24, 2017. Amy motioned for approval; Tom seconded the motion. The minutes were approved 6-Yes/0-No/1 Abstention.
- \* **CCR 12/17-01 – NAU 104 Shipboard Security and Responsibility** – Revised title and course description. Steve Browne was available to answer questions. Bets motioned for approval; Tom seconded the motion. The unanimous vote was 7-Yes/0-No.

Scott Green arrived at 4:45 PM.

- \* **CCR 12/17-02 – Culture and Communication EGL Courses** – Revised course descriptions
- \* **CMR 12/17-08 – Culture and Communication HUM Courses** – Revised course descriptions  
Amber motioned for approval of both CCR 12/17-02 and CCR 12/17-08; Scott seconded the motion. The unanimous vote was 8-Yes/0-No.
- \* **CMR 12/17-06 – Request to teach online – LAW 300 International Law**  
Bets motioned for approval; Amy seconded the motion. The unanimous vote was

**CCR 12/17-03 – MTE**  
Brent Pohlmann was a  
seconded the motion. '

- \* **CCR 12/17-04 – MTH 99L College Algebra and Trigonometry Support Lab – New Course**
- \* **CMR 12/17-05 – MTH 100 College Algebra and Trigonometry – Revised course description**  
Abigail Higgins was available to answer questions. Scott motioned for approval of both CCR 12/17-04 and CCR 12/17-05; Bets seconded the motion. The unanimous vote was 8-Yes/0-No.
- \* **Graham – Program Review** – The self-studies of three programs, GSMA, Masters and MT, have been, or are currently being reviewed by external reviewers. The Curriculum Committee will receive the self-studies when all the external reviews are complete. Graham asked that a subcommittee to be created to review and write the findings. Tom, Amy and Frank volunteered to be on the subcommittee.
- \* The meeting was adjourned at 5:45 PM.

Respectfully submitted,



Pat Harper, Secretary

cc: Tom Nordenholz, Chair, Academic Senate  
Sue Opp, Provost & VPAA  
Thomas Cropper, President