

Senate Executive Committee Meeting Minutes
Monday, September 9, 2019

In Attendance: Dinesh Pinisetty (Chair), Keir Moorhead (Vice Chair), Sarah Senk (Secretary), Steve Browne, Bets McNie, Sue Opp, Margot Hanson, Frank Yip

Agenda Items and Actions

1. Review of Strategic Plan
 - a. Review of timeline: committees will be constituted as soon as possible and will begin identifying main objectives and strategies during the Fall 2019 semester. In Spring 2020 the committee will solicit feedback from campus and refine the objectives and strategies
 - b. Review of procedure: the work of the committee will be posted and continually updated on an *internal* website. By the end of the Fall 2019 semester the committees will post draft objectives and strategies on the site.
 - c. Other discussion: emphasized the urgency of including a “backward-looking” evaluation of what has been done so far (in the first phase of the Strategic Plan). We must assess what we’ve done so we can make informed decisions about what to do in the future.

Action Items:

Brig Timpson must provide the Executive Committee with a charge and timeline, after which the Executive Committee will send out a call for service

2. Review of Office of Research and Sponsored Programs job description
 - a. Review of rationale: part of the first strategic plan called for increased research support, but we don’t currently have an administrator with the necessary expertise in charge of grants. Most institutions have an agreed-upon process by which some F&A money is returned to department, school, and PI; currently this is done casually but there isn’t a systematic way of handling it.
 - b. Review of position (AVP, Research and Sponsored Programs): Provost reported that the position will be funded with soft money (with no effect on general fund or student tuition). The position will be filled in Fall 2019 with a January 2020 start date. The Golden Bear Research Center will report to this person, who will report directly to the Provost.
 - c. Other discussion: there must be electronic system for processing grant applications internally; right now paper sits on people’s desks and deadlines are missed. This can’t happen. It was brought to the committee’s attention that an informal faculty working group has been meeting to discuss problems with research support on campus.

Action Items:

Provost Op

