To access Concur: Click Here

Α.

B. Email Receipts to your Concur Profile

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Click Attach Receipt Image > View Available Receipts.	
Select the appropriate image and choose attach. Click Save. The receipt column will be populated and you can hover over or click the receipt box to view the receipt attached	Add Exnense Edit Conv Allocate Ture Incode Exec Secto Ponoist Exec Boymont cket Hotel/Lodging Image: Secto Out of Po

Edited/modified for on-campus training by:Corazon WongDate:June 21, 2021Revised:7/29/2021