

Dependent Eligibility Verification FAQs

Employees Re-verifying Family Members

Benefit offices will keep all documents used in the DEV process in your benefit file without a purge date.

Will I be required to provide original documents?

You should provide copies of the documents and write “Not for Official Use” on them.

What re-verification documents are required?

Dependent Type	Required Re-verification Documents
Spouse or Domestic Partner	<p>A copy of the marriage certificate or domestic partnership registration filed with the California Secretary of State or a comparable agency in another jurisdiction listing the family member as the domestic partner.</p> <p>AND</p> <p>A copy of the first page of the employee's federal or state income tax return from the previous tax year listing the employee and the spouse or domestic partner.</p> <p>OR</p> <p>A combination of other documentation, including but not limited to, a household bill, account statement, or insurance policy listing the name and address of the employee and the spouse or domestic partner, or other documents that substantiate the existence of a current marriage or domestic partnership. Household bills and account statements older than 60 calendar days are unacceptable.</p>
Natural-born Children	A copy of the birth certificate naming the employee as the parent.
Adopted Children	A copy of the birth certificate or adoption certificate naming the employee as the parent.
Stepchildren	A copy of the birth certificate naming the employee's current spouse as the parent.

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Domestic Partner Children	A copy of the birth certificate naming the employee's current domestic partner as the parent.
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Why are two documents required for re-verifying a spouse or domestic partner, instead of just the marriage certificate or the Declaration of Domestic Partnership?

The first document establishes the life event allowing the enrollment of the dependent (i.e., marriage or registering as domestic partners), while the second required document substantiates the relationship is current.

Will I be reimbursed for the cost of obtaining re-verification documents?

You will be responsible for any charge related to obtaining copies of the required documents.

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ENROLLMENT SCENARIOS

If my enrolled child turns 26 during the re-verification period, how should I proceed?

If your child's 26th birth date coincides with your re-verification cycle, CalPERS will

