

# PARKING ADVISORY COMMITTEE MINUTES

February 26, 2015  
TOPP Room, Administration Building

The meeting was called to order by Chief Roseann Richard at 4:20 p.m.

**Present:** Members: Tegan Church (for Derek Santos), Isidro Farias, Marc McGee, Dinesh Pinisetty, Roseann Richard, Matt Saxton, Roger Scranton, Ana Spinola  
Cadet Guests: Dana Conrad, Lydia Nelson, Andrew Snyder, Cory Wangeline

**Not Present:** Mike Sablich

## Old Business:

### I. Minutes for 01/22/15 and 02/05/15

Ana motioned to approve the 1/22 minutes; Dinesh seconded the motion; motion carried.  
(Yes: 6; No: 0; Abstention: 1)

Marc motioned to approve the 2/05 minutes; Matt seconded the motion; motion carried.  
(Yes: 6; No: 0; Abstention: 1)

Minute sets are published on this web page: [www.csum.edu/web/police-services/parking-committee](http://www.csum.edu/web/police-services/parking-committee).

available soon for use in the day

withlight pole generatorsto 10 p.m. Due to safety concerns, the President

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Committee members raised the following questions and concerns:

- How do faculty members feel about losing more parking in Lot 'A'?
- Will displaced faculty and staff put further demands on Lot 'D'?
- With further demands on Lot 'D', how will we manage to support Dining Center parking requests from CM Conference and Events, Foundation, etc.?
- Police / Parking already gives away plenty of free parking permits and perks. How does this idea impact the parking budget? Will Admissions and other departments using these spaces pay for these parking spaces proposed by Admissions?
- Rather than putting in permanent poles, can we test this idea on a trial basis?
- How will the reservation of these th,enr in p

### Replacement Permit Fee

Question: How much do you charge for a replacement permit (if lost or stolen, for faculty, staff, and students), and any details on your process (example: first time = free, next time = full permit price, different fees for employees vs. students, etc.). FYI, we charge \$10 per occurrence for faculty, staff, or students, and we are considering raising that fee (due to too many requests for replacements).

CSU	Brief Answer	Detailed Answer
Cal Maritime	\$10 each time with police report	Our current permit replacement fee is \$10. Police reports are required.
Cal Poly Pomona	1st time: \$0 2nd time: a) Current permit price b) Administrative fee c) \$0 with a stern warning	At Cal Poly Pomona we give one free replacement for anyone. After that we have the ability to charge either full price, an administrative fee, or issue another freebie at our discretion. It has been our practice to issue a second free permit with a stern warning that this is the last free one they'll get. It seems to be working well so far.
Cal Poly SLO	\$15 each time	Our current permit replacement fee is \$15. We performed a cost analysis on the permit replacement process as an analysis and justification for this fee.
Channel Island	\$10 each time	We charge \$10 for a replacement permit.
East Bay	a) \$1 for Annual Faculty/Staff Permits b) NO quarterly replacments allowed c) \$0 if stolen; police report required	\$1.00 for Faculty/Staff Annuals. We do not replace lost Student Permits or Staff Quarterly. For stolen permits, we provide a free replacement permit if they provide us with a police report and proof of purchase. The police report requirement is usually enough to discourage most folks that are considering pulling a scam.
Fullerton	a) Current price b) \$0 if lost/stolen in mail (online purchase) and if reported within 1st 4 weeks c) \$25 for employee permit on payroll deduction d) Replacement fee refunded if If lost/stolen permit recovered	Generally speaking, if a student or employee loses their semester permit, they must buy a replacement permit. If a permit that was purchased on-line is reported lost/stolen within 4 weeks of the purchase date, we will replace the permit at no cost. If an employee loses their payroll deduction permit, the replacement cost is \$25. If we recover a permit that was reported lost/stolen, we will refund the replacement cost.
Monterey Bay	1st time: \$10 2nd time: Current permit price	CSUMB charges \$10 for the first replacement permit, and the current prorated amount for the second replacement permit.
Northridge	1st time: \$10 2nd time: Current permit price	We charge a \$10.00 replacement fee for the first occurrence (once per valid period of the permit). Additional losses must be replaced by purchasing the permit for the prorated amount based on the date of replacement.
San Diego	a) \$0 if visible damage or police report b) If lost, current permit price c) \$25 if on payroll deduction	If a permit is stolen (police report or visible damage needed) we replace for free. If lost all pay the pro-rated rate. If a payroll deduction, they pay a \$25 replacement.
San Jose	1st time: \$10 2nd time: Current permit price \$0 if lost in mail or stolen (with police report)	SJSU charges \$10.00 for the replacement of the first lost permit, and requires subsequent losses to be replaced at the current (prorated) price. There is no fee for the replacement of an online permit not received in the mail or a stolen permit (though a police report is required to be filed). These fees apply to students, faculty, staff, and vendors.
Sonoma	Faculty/staff permits: \$5 Student permits: full price	Replacement for faculty/staff permits = \$5.00. Replacement for student permits = full price.
Stan 4(r).i.4 pr)2.7d v		Replacement for faculty/staff permits and student permits is \$10.00.

The remaining 11 CSU's out of 23 total have not yet responded:

Bakersfield  
Chico  
Dominguez Hill  
Fresno  
Humboldt  
Long Beach  
Los Angeles  
Sacramento  
San Bernardino  
San Francisco  
San Marcos

Proposal to the Parking Committee

Variable Use, Admission Visitor Spaces in "A" Lot.

**Summary:**

In May, the Admission Office is moving to the former Mess Deck and using the entrance near the building's northeast corner as the official entrance for visitors. The Admission Office is requesting designation of five spaces in the "A Lot" adjacent to the "Cadet of the Month" space that would be reserved for use of Admission Office visitors on weekdays. - but only at times when visitors have made advance tour or counseling reservations.

**Required Alterations**

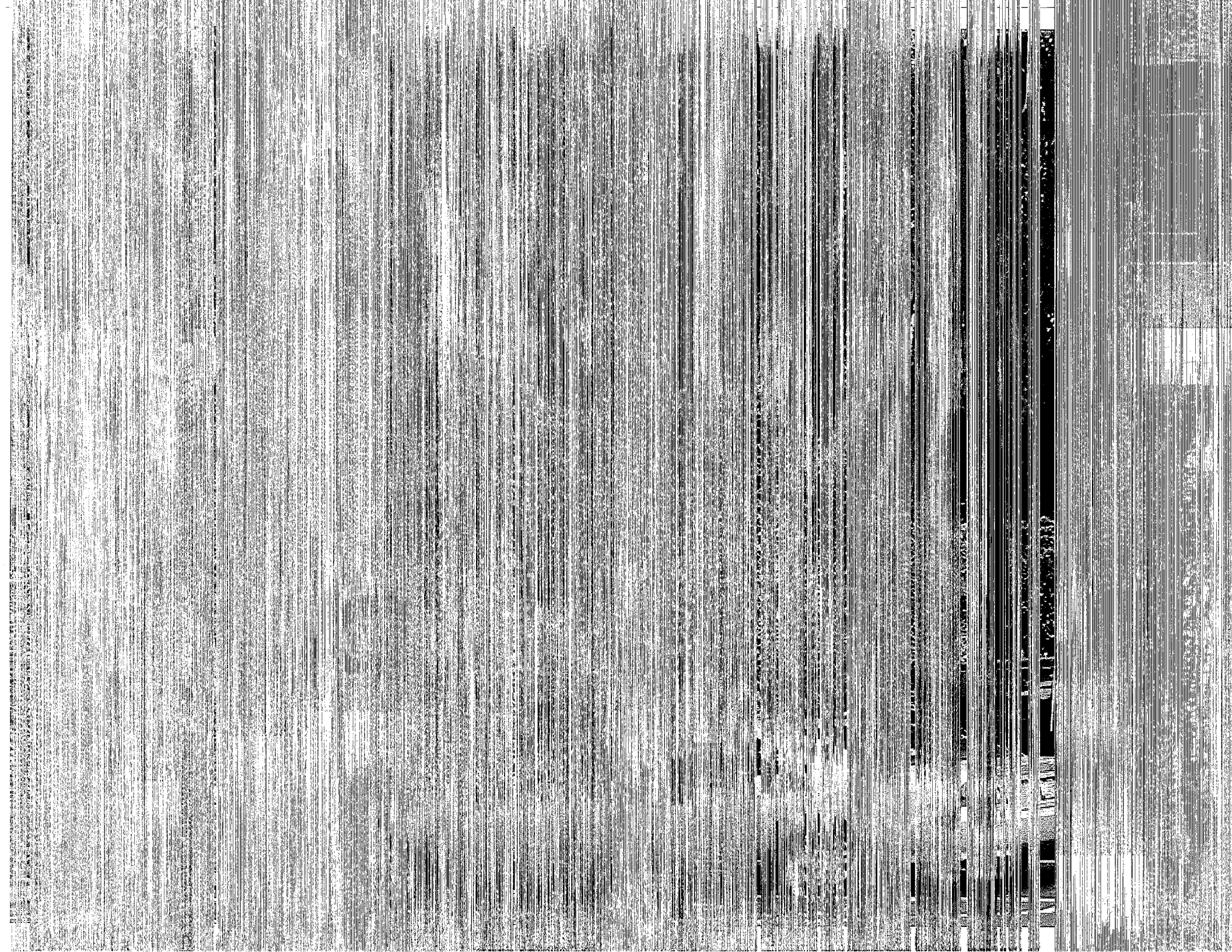
designated spaces. The default message would be "Available to all vehicles with an appropriate parking pass"

**Proposed Procedure:**

for the next day's visitor reservations. Here are examples of the messages:

Reserved for Admission visitors. Similar Family 6:00 am - 2:00 pm. Special pass required for morning tours or Reserved for Admission visitors. Similar Family 6:00 am - 2:00 pm. Special pass required for afternoon tours.

The Admission Office would e-mail a corresponding page / parking pass to the family after a reservation is made. The family would print their reservation parking pass before leaving home and place on their vehicle's dash. This would eliminate the need to bring their own pass. We would use the same type of parking pass that we currently use in Repton House. If we do have more than five families visiting at once, those extra families would receive the same type of parking passes that we currently use in Repton House.



Question:

CSU	Brief Answer	Detailed Answer
Cal Maritime	No	