

## ACADEMY POLICY MANUAL

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Approved Signature:	
Purpose:	To define the rules and regulations related to Reserve materials in the Library.
Scone.	This policy applies to all current faculty staff, and students of the California
- -	Maritime Academy.
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2. Periodicals owned by the library - Photoconies of articles from journal issues located in the library may be placed on Reserve for 1 semester as a preservation measure. Multiple copies may be made in a ratio of 1 copy per 10 students. Further use beyond 1 semester requires written copyright permission, masthcad permission, or purchased reprints. The document granting copyright

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