How to Enter Midterm Grades

Midterm Grade Rosters are generated by the Office of the Registrar in week 5 of the term.

When Grade Rosters have been generated, you can access the Grade Roster in two ways:

• From the Faculty Centerlick on the Grade Rostier on for individual classes

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• Or from the Class Rosterlick on Grade Roster tab at the top right, or the Grade Roster link from the very bottom of the page.

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Grades cabe entereon a oneby-one basis using the Roster Grade pull down menifutbe majority of the class is passing u can:

Select All, RP and Add this grade to selected students. Now everyone has an RP grade