

**AUTHORIZATION TO USE PRIVATELY OWNED  
VEHICLES ON STATE BUSINESS**

STD. 261 (REV. 3-95)

***This approval must be renewed annually.***

*Supervisor: Retain Original Copy*

**I. CERTIFICATION**

In accordance with State Policy (*S.A.M. 0753 & 0754*) approval is requested to use privately owned vehicles to conduct official State business.