

ANNUAL PROGRAM REPORT

Academic Program	Marine Transportation
Reporting for Academic Year	2018-2019
Department Chair	Daniel M. Weinstock
Date Submitted	12/6/2019

1. SELF-STUDY (about 1 page)

A. Five-year Review Planning Goals

The last department program review was completed in the Fall of 2016. The 2016 program review included the following specific recommendations:

B. Five-year Review Planning Goals Progress

Faculty:

- An assistant professor was hired in Fall 2019. No additional tenure-track position were authorized for this following year. The department has recently had a number of tenured faculty resign and retire. The recent revolving door of faculty hurt the program. Tenure track hires will bring stability. Although we have made progress more is needed.
- The Marine Vocational Instructor track was not reopened. However, the minimum requirements for an assistant professor were changed to broaden the pool of eligible candidates.

Academic Advising Training and Manual:

- The MT department Academic Advising Manual, including Frequently Asked Questions, has been regularly updated.

Assessment Plan:

- The assessment plan in response to WASC recommendations is under development. A new MT capstone course will part of the curriculum in 2021.

STCW Program:

- The STCW assessment program is in place and is under contiguous review and revision. However, a robust electronic tracking system is needed to track ALL of the paper work involved with the STCW program including the changes made downstream when assessments are moved.
- A dedicated shore-based Life Boat davit system is needed.

Simulation Equipment Refresh:

- Extensive simulation upgrades are ongoing in the Simulation Center.
- A proposal for funding for a Dynamic Positioning (DP) simulator has been submitted to the Dean and the Director of Simulation.
- A refresh of the TSGB bridge simulator is needed
- The TSGB radar lab needs a renewal

Maritime Management Program:

- The department has been working with the Department of International Business and Logistics to develop a joint program. The findings will be submitted to the Provost at the end of this year.

School of MT/IBL/NS: Completed. The school is in place.

Marine Transportation Curriculum Review Committee has been formed and will be meeting on a regular basis starting in the Spring 2020 semester.

C. Program Changes and Needs

The university recently decided to conduct only one training cruise per year instead of two. This may have resulted in a significant reduction in our enrollment. The Marine Transportation program could be grown by admitting more students. However, the faculty from the department recognize that the program is expensive.

C. Summary of Assessment Process

The assessment process is dictated by the United States Coast Guard in accordance with the International Maritime Organization's Standards of Training, Certification and Watchkeeping for Seafarers (STCW).

The rubrics for assessment are standard for all certified programs in the US. The assessments selected represent only a handful of those which are required to be assessed each year in accordance with STCW for every graduate from the MT program. They were selected based on their specific alignment with the PLOs.

D. Summary of Assessment Results

As predicted, the assessment results for all PLOs over the 2018-2019 assessment period show 100 percent of students successfully met the PLOs.

In the last few years, course content has been adapted to allow for individual assessment of each student with room in the curriculum for additional training and reassessment as needed to achieve 100 percent success for all rubrics. The STCW assessment process will be continually adapted to new requirements when required by regulatory bodies, but the STCW rubrics used for PLO assessment are not expected to be revised in the coming years. The use of STCW assessments to assess PLOs will allow for annual assessment of all PLOs with consistent rubrics.

In the coming year we will again assess all seven PLOs. This year marks the first year of program level assessment alignment with STCW assessment, so there is limited ability to mark direct trends in student achievement. The 100 percent standard may not allow for growth in future years, but it does ensure that all outcomes are being achieved by our graduates.

The next step in advancing the assessment data for our program is to identify STCW rubrics for when PLOs are introduced and reinforced. We will also request feedback from the individual instructors, who are the assessors, about the difficulty in achieving successful completion. The analysis will provide information on which of the PLOs may need additional reinforcement in earlier courses. Feedback on the difficulty of achieving successful assessment from each student may be our most useful assessment data moving forward. At this time, quantitative data on number of attempts students are provided is not being tracked. Depending on qualitative data from instructors, it may be a long-term goal to collect this information for program improvement.

3. STATISTICAL DATA

Statistical data is meant to enhance and support program development decisions. These statistics will be attached to the Annual Report of the Program Unit. This statistical document will contain the same data as required for the five-year review including student demographics of majors, faculty and academic allocation, and course data.

<i>Program</i>	
<i>A. Students</i>	
1. Undergraduate	
2. Postbaccalaureate	
<i>B. Degrees Awarded</i>	
<i>C. Faculty</i>	
Tenured/Track Headcount	
1. Full-Time	
2. Part-Time	
3a. Total Tenure Track	
3b. % Tenure Track	
Lecturer Headcount	
4. Full-Time	
5. Part-Time	
6a. Total Non-Tenure Track	
6b. % Non-Tenure Track	
7. Grand Total All Faculty	
Instructional FTE Faculty (FTEF)	
8. Tenured/Track FTEF	
9. Lecturer FTEF	
10. Total Instructional FTEF	
Lecturer Teaching	
11a. FTES Taught by Tenure/Track	
11b. % of FTES Taught by Tenure/Track	
12a. FTES Taught by Lecturer	
12b. % of FTES Taught by Lecturer	
13. Total FTES taught	
14. Total SCU taught	
<i>D. Student Faculty Ratios</i>	
1. Tenured/Track	
2. Lecturer	
3. SFR By Level (All Faculty)	
4. Lower Division	
5. Upper Division	
<i>E. Section Size</i>	
1. Number of Sections Offered	
2. Average Section Size	
3. Average Section Size for LD	
4. Average Section Size for UD	
6. LD Section taught by Tenured/Track	
7. UD Section taught by Tenured/Track	
8. GD Section taught by Tenured/Track	
9. LD Section taught by Lecturer	
10. UD Section taught by Lecturer	