

University Advising Syllabus

Office Location:

University Advising is located in the SEAS Center in the Student Services
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- Refer students to campus resources for support (i.e., basic needs, CAPS and health services, ADSO, etc.).
- Manage academic related interventions and outreach (Low grade alert emails, referrals through Passport, etc.).

Forms and policies.

- Help students navigate CSU and Cal Maritime policies and procedures (i.e., Leave of Absence, Waivers of Pre-requisite, etc.)
- Support Cal Maritime's Academic Notice population.
- Readmission guidance for returning students.
- Help manage Academic Standing, Academic Notice, and Dismissal processes.

STUDENT RESPONSIBILITIES

This is a partnership and University Advising is here to help you! To get the best advising possible, we've provided some expectations and best practices for students:

- Prepare for and be active in your advising meetings (ask questions!)
- Reflect on your personal interests, skills, and goals and share them with us (we want to build a plan that best suits you, who you are, what you want, so please be honest and share!).
- Reply to our emails and phone calls: email is the preferred method of communication for Cal Maritime. If we're emailing or calling you, it's probably important. Make sure to reply! 5 (u)5 Tc 0.t2.2 ((i)0.20 (y